

## **ADMISSION PROCEDURE**

A) **First year & Lateral Entry Admissions:-** Admissions are done as per the rules prescribed by Government of Maharashtra, Higher and Technical Education Department/Admission Regulating Authority, State Common Entrance Test Cell, Mumbai as per its Information Brochure published for the general circulation of the desirous candidates every year.

(As per the Higher and Technical Education Department, Government of Maharashtra, Notification dated 24<sup>th</sup> April 2017).

B) **Procedure:-**

1. In general 80% of the Intake capacity seats are to be filled in by the Government of Maharashtra, State Common Entrance Test Cell, Mumbai through its Centralized Admission Process (CAP).

2. And 20% seats are to be filled in, by the Institute against Institute level quota and resultant vacancies if any as per the procedure laid down by Government of Maharashtra State Common Entrance Test Cell, Mumbai in its Brochure. Generally the process to be followed is as given below:-

- Issue of Advertisement for Institute level/resultant vacancies if any.
- Interested candidates have to apply in a prescribed form enclosed with the brochure along with all the necessary documents.
- Scrutiny of admission form and display of provisional merit list on notice board.
- Display of final merit list and allocation of seats branch wise.
- Completion of admission formalities by the students.
- Processing of Admitted student cases with the DTE/State Govt./RTM Nagpur University in due course for obtaining the final approval of these authorities before scheduled dates.

**Important Note** : In order to get admission against Institute Level Quota or against CAP Vacancy if any (i.e. seats remained vacant after CAP process), the student needs to comply with the process of :-

- (1) Online Registration of Application for admission;
- (2) Original Documents verification, uploading and confirmation of Application for admission;
- (3) Obtaining Merit Number.

All these steps has been made mandatory by the competent authority, failing to which the candidate cannot be admitted. The entire details are available on the [www.dtemaharashtra.gov.in](http://www.dtemaharashtra.gov.in) website.

Aspiring students and their parents are advised to please study and understand the Government process and in case of any query please feel free to contact institute authorities for any clarification.