

REQUIRED DOCUMENTS:-

The candidates are required to carry all original certificates in support of their claim along with attested true copies 2 Nos. of every document at the time of confirmation of admission.

NOTE : Before submitting originals with the college office the students are required to make adequate number of photo copies of the original documents. Once original documents are submitted to office then office will not provide them for Xeroxing.

FOR NEW ADMITTED STUDENTS:-

Sr No	Name of Documents	To be submitted	Issuing Authority
1	Admission/Allotment letter in original**	For Centralized admission process	The Director of Technical Education, Mumbai
2	CET/JEE Main/GATE exam Score card.**	All candidates	Respective examination authorities
3	Graduation/Diploma All Mark sheet	For Direct 2 nd year / M.Tech. admissions	Respective Board/University
4	12th Mark sheet	All candidates	Respective State Boards
5	10th Mark sheet	All candidates	Respective State Boards
6	Transfer / Leaving Certificate**	All candidates	Stating that the student has left the school or college from last qualifying exam with his/her date of birth.
7	Indian Nationality Certificate	All candidates	"The certificate of Indian Nationality" is a part of the domicile certificate, which is usually issued by the Tahshildar /Executive Magistrate/ Dy. Collector of the concerned District/ Taluka.
8	Provisional Passing / Diploma / Degree Certificate	All candidates	From concerned last qualifying exam board / University
9	Maharashtra State Domicile Certificate	Maharashtra State Candidates	"The domicile certificate", which is usually issued by the Tahshildar/Executive Magistrate/ Dy. Collector of the concerned District/ Taluka.
10	Eligibility Certificate**	All Diploma Holder students and The students from other states/ other Board/ other Universities.	Stating that the student is eligible to seek admission for respective course in R.T.M. Nagpur University.
11	Migration certificate**	The students from other states/ other Board/ University	Concerned Board / University stating there is No objection to student's admission to elsewhere for higher studies
12	Equivalence Certificate**	Diploma holder students other than from Maharashtra Board	Issued by Maharashtra State Board of Technical Education, Bandra (East), Mumbai stating that the Diploma awarded is equivalent with this board
13	Gap Certificate**	Those passing 12 th /diploma/Degree earlier than current session	Affidavit on Stamp paper of Rs. 100/- stating that the reasons for study break.
14	Caste certificate	Backward class candidates from Maharashtra State	Stating that the caste is recognized under backward class category in Maharashtra state.
15	Caste Validity certificate	Backward class candidates from Maharashtra State	Stating that the caste is recognized under backward class category in Maharashtra state.
16	Non creamy layer certificate	Backward class candidates from Maharashtra State	The Non creamy layer certificate valid up to 31 st March upcoming year issued by respective authority.
17	Income Certificate	Maharashtra State Candidates only	Issued by respective authority.
18	Copy of PAN CARD (Father's/ Guardian)	All candidates	Issued by respective authority.
19	Copy of Aadhar CARD	All candidates	Issued by respective authority.
20	Copy of Election CARD	All candidates	Issued by respective authority.
21	Proforma-1 Undertaking**	All candidates	Affidavit by the Parent & Student
22	Proforma-2 for (Anti Ragging) **	All candidates	Affidavit by the Student
23	Proforma-3 for (Anti Ragging) **	All candidates	Affidavit by Parent /Guardian
24	Enrollment Form (including online)**	All candidates	Issued by R.T.M. Nagpur University.
25	Concession Form (including online)**	Backward class candidates from Maharashtra State	Issued by respective authority.

**** Original documents not returnable.**

I hereby undertake that it will be my responsibility to submit the original documents as mentioned above on or before 31st August to the admission authorities. I am also aware of the fact that failure on my part to submit the original documents resulting into Financial or Academic loss or Cancellation of my admission without

any notice / refund of fees as per provisions of the admission rules, in all such cases College authority / Government of Maharashtra / Directorate of Technical Education / R.T.M. Nagpur will not be held responsible for cancellation of my admission.

Required Documents for 2nd Year to Final Year Re-Admission & Examination Form (Attested Xerox copies)

For 1st Semester	<ul style="list-style-type: none"> • Admission / Registration Receipt. • Caste Validity Certificate (Backward class candidates from Maharashtra State Only) • 12th or Qualifying examination mark sheet for All students • Confirmation letter (Through CAP admitted students) • Migration certificate with eligibility certificate (only Non Maharashtra State Board candidates.)
For 3rd Semester	<ul style="list-style-type: none"> • Admission / Registration Receipt. • Caste Validity Certificate (Backward class candidates from Maharashtra State Only) • 1st & 2nd sem. pass or ATKT Mark sheet (not more than 8 back). • For Diploma Holder :- Confirmation letter (Through CAP admitted students) & Final year Diploma Mark sheet with Eligibility Certificate.
For 5th Semester	<ul style="list-style-type: none"> • Admission / Registration 2015-16 (Yellow) Receipt. • Caste Validity Certificate (Backward class candidates from Maharashtra State Only) • 1st & 2nd sem. pass Mark sheet or Final year Diploma Mark sheet • 3rd & 4th semester pass or ATKT Mark sheet
For 7th Semester	<ul style="list-style-type: none"> • Admission / Registration 2015-16 (Yellow) Receipt. • Caste Validity Certificate (Backward class candidates from Maharashtra State Only) • 1st & 2nd sem. pass Mark sheet or Final year Diploma Mark sheet, 3rd & 4th semester pass Mark sheet. • 5th & 6th Semester pass or ATKT Mark sheet
For 2 nd semester	<ul style="list-style-type: none"> • 1st semester Marksheet / (Hall ticket)
For 4 th Semester	<ul style="list-style-type: none"> • 1st, 2nd pass or ATKT Mark sheet or Final year Diploma Mark sheet & • 3rd semester Marksheet / (Hall ticket)
For 6 th Semester	<ul style="list-style-type: none"> • 1st & 2nd sem. pass Mark sheet or Final year Diploma Mark sheet • 3rd, 4th pass or ATKT Mark sheet & 5th semester Marksheet / (Hall ticket)
For 8 th Semester	<ul style="list-style-type: none"> • 1st & 2nd sem. pass Mark sheet or Final year Diploma Mark sheet, 3rd & 4th semester pass Mark sheet. • 5th, 6th pass or ATKT Mark sheet & 7th Semester Marksheet / (Hall ticket)

Proforma- 1

UNDERTAKING

(To be submitted at the time of verification of documents at ARC and/or at the time of reporting in the Institute – Strike out whichever is not applicable)

- a) I (Name of the Candidate) herewith undertake that I have read all the Rules of Admission for the year and after fully understanding all the rules, I have filled in this application form for admission to first year of Engineering/Technology for the current academic year.
- b) **I am a citizen of India .**
- c) My Candidature is Maharashtra /OMS/ J&K Migrant/ PIO.
- d) **That my mother tongue is Hindi.**
- e) I am a Type A Maharashtra Candidate and My Home University is _____ as per rule no. 3.0.
- f) I am a Type B Maharashtra Candidate and My Home University is _____ as per rule no. 3.0. I am herewith submitting the domicile certificate issued by _____ of District _____ vide No. _____ dated: _____.
- g) I am a Type C / D Maharashtra Candidate and My Home University is _____ as per rule no. 3.0. I am herewith submitting the required proforma issued by _____ vide No. _____ dated: _____. The district of posting of my father/mother is _____.
- h) I belong to _____ category which is recognized as Backward Class Category in Maharashtra State Vide G.R. No. _____ dated: _____. The serial No. of my caste is _____ and based on this, I am herewith claiming the reservation as per rule no. 4.0. and submitting the caste certificate issued by _____ vide No. _____ dated: _____ and Caste Validity Certificate issued by _____ vide No. _____ dated: _____.
- i) I am not submitting the caste certificate which state that my caste is migrated from other state of India for claiming the benefit of reservation in Maharashtra State.
- j) I do not belong to the creamy layer and to substantiate the claim I am herewith submitting the Non-Creamy Layer Certificate issued by _____ vide No. _____ dated: _____ and which is valid up to 31st March upcoming year.
- k) The information given by me in my application form is true to the best of my knowledge and belief.
- l) If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be subject to legal and/or penal action as per the provisions of the law.
- m) I have not been debarred from appearing at any examination conducted by any Government constituted or statutory autonomous examination authority in India.
- n) I fully understand that the offer of allotment will be made to me depending on my inter-se merit, options given by me and availability of seats at that point of time during the process of allotment.
- o) I hereby agree to conform to any Rules, Acts and Laws enforced by the Government and I hereby undertake that so long as I shall be a student of the College / Institute I will do nothing either inside or outside the College / Institute which may result in compelling the authorities to take disciplinary action against me under the rules, acts, and laws of good conduct and behavior in general and those referred to under Rule 12.0 in particular.
- p) I fully understand that the Principal /Director of the Institute where I shall be finally admitted, will have a right to expel, rusticate me from the College / Institution for any infringement of the Rules of good conduct and discipline in general and particularly those referred under Rule No. 12.0 Conduct and Discipline and the rules of good conduct and discipline prescribed by the Institute / College / University (if any).
- q) I undertake that it will be my responsibility to submission of the Original Documents / admission forms / Examination Forms / Scholarship Forms or any other concession application form and all such compliance with office within stipulated time. I am also aware of the fact that failure on my part to submit any of the above documents may result into Financial or academic loss or cancellation of my admission without any notice as per the provisions. In all such cases college authority will not be held responsible by me.
- r) **Condition of minimum attendance: I am fully aware that, I will not be allowed to appear for the University examination if I do not attend minimum 75 per cent classes of theory, practical, drawing etc. I am also aware that I will not be allowed to appear for the University examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawings, reports as specified by the University within stipulated time limit.**
- s) That the above mentioned information is true to the best of my knowledge and belief.
- t) That I swore this affidavit to declare the fact stated above to the competent authority.

Date :

Application ID :-
CET/JEE/GATE Roll No. :-

Signature of the Candidate
(Name of the Candidate & Mobile No.)

Signature of the Parents
(Name of the Parent & Mobile No.)

Proforma- 2

(AFFIDAVIT ON 100 Rs. Stamp Paper)

ANNEXURE II

AFFIDAVIT BY THE STUDENT

I, (full name of student with admission/registration/enrolment number) _____
_____ s/o – d/o Mr./Mrs./Ms _____

- 1) having been admitted to PRIYADARSHINI COLLEGE OF ENGINEERING, NAGPUR have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aware and undertake that a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred in past from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ Day of _____ Month of _____ Year _____

Signature of Deponent
(Name of the Candidate & Mobile No.)

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein. Verified at (Place) on this the (Day) of (Month) (Year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (Day) of Month, (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

Proforma-3

(AFFIDAVIT ON 100 Rs. Stamp Paper)

ANNEXURE III

AFFIDAVIT BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father / mother/guardian of _____ (full name of student with Admission /registration/enrolment number),

- 1) having been admitted to _____ **PRIYADARSHINI COLLEGE OF ENGINEERING, NAGPUR**, have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aware and undertake that.
 - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred in past from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my ward is liable to be cancelled.

Declared this _____ Day of _____ Month of _____ Year _____

Signature of Deponent

Name:

Address:

Telephone/Mobile No:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at ___ (Place) on this the _____ (Day) of _ (Month) and _____ (Year)

Signature of deponent

Solemnly affirmed and signed in my presence on this the (Day) of Month, (Year) after reading the contents of this affidavit.

OATH COMMISSIONER

PROFORMA-4

UNDERTAKING OF PROVISIONAL ADMISION (2nd , 3rd , and final year admission)
(AFFIDAVIT ON 100 Rs. Stamp Paper)

UNDERTAKING

I, Mr./Miss. s/o
..... a student of **Priyadarshini College of Engineering, Nagpur**, wish to take Provisional Admission to 2nd / 3rd / 4th Year B.E. Branch, as per **Rashtrasant Tukdoji Maharaj Nagpur University vide Ordinance No. 27/2008 & 6/2010** agree to undertake as hereunder:-

1. That I have thoroughly read and very well understood the Rashtrasant Tukdoji Maharaj Nagpur University **Ordinance No. 27/2008 & 6/2010** and accepts and agree to all its contents in every respect. I will not hold the Priyadarshini College of Engineering, Nagpur, responsible, answerable to any manner whatsoever, if any dispute arises out of this issue. I shall abide by the eligibility criteria/conditions for appearing in the University Examination as per this **Ordinance**.

2. I, regular student of Priyadarshini College of Engineering, Nagpur have appeared in BE year/ semester and BE semester examination as a regular student during the session with University Roll No. , and Enrolment No. For Summer-..... examination my subject are back and I am D.C. in this year, but I have submitted the form for challenge to valuation vide receipt no. on dated in the University through college.

3. As per **University Ordinance** I am taking Provisional admission in Second/ Third/ Final year for the academic session 20.....-20..... subject to condition that if I cleared in Summer-20..... revaluation result before Commencement of Winter-20..... examination, my Provisional admission will be regularized. If I failed in Exam or if my revaluation result Not declare by R.T.M. Nagpur University before commencement of Winter-20..... examination then my admission will stand automatically cancelled.

***As per Notification of RTM Nagpur University, Nagpur dt.20/11/2007, For the purpose of provisional admission the candidate will have to pay 10% of the actual fees payable for admission (non-refundable). It is also clarified that the provisional admission is subject to the result of reassessment is only by way of facility and cannot be enforced as a right by any candidate.**

Witness :

1]Class Teacher
(Name & Signature)

Signature of the student

Name of the student

Current semester (provision).....

Roll No.

2]Head of the Department
(Name & Signature)

Branch

Mobile No.

PROFORMA-5

(PROFORMA OF SCHOOL/COLLEGE/INSTITUTE LEAVING/TRANSFER CERTIFICATE)

College Name : _____

College Address : _____

LEAVING / TRANSFER CERTIFICATE

Certificate No. _____

Date : _____

- Registration No. of the Student : _____
- Name of the Student : _____
- Father's Name : _____
- Mother's Name : _____
- Caste : _____
- Religion : _____
- Nationality : Indian
- Date of Birth (in figure) : _____
(in words) : _____
- Date of admission : _____
- Date of leaving institute : _____
- Examination passed : _____
- Division obtained : _____
- Conduct : _____
- Remarks : _____

Certified that the above information is in accordance with the Institute records.

Date: _____

College Seal

signature of Principal
with seal

PROFORMA-6

(PROFORMA OF NATIONALITY CERTIFICATE)

OFFICE OF THE DEPUTY COLLECTOR, _____

Rev. case no.

NATIONALITY CERTIFICATE

It is hereby certified that Shri/Smt/Ku. Son/ Daughter of Shri
..... of Mohalla -, P.O. & P.S., District -
..... in the State of the union Territory of India.

The certificate holder belongs to State within India. That he/she is a Citizen of India.

Place :

Date :

Seal

Dy. Collector

PROFORMA-7

PROFORMA OF GAP CERTIFICATE (AFFIDAVIT ON 100 Rs. Stamp Paper)

BEFORE THE EXECUTIVE MAGISTRATE, NAGPUR

DEPONENT : Mr. XYZ
Aged about 20 yrs., occupation: student
Address : _____

AFFIDAVIT

I, the above named deponent do hereby take oath and state on solemn affirmation as under:

1. That, the deponent has passed the 12th examination in the year of 2015 from Maharashtra Board, Nagpur.
2. That, the deponent did not join any other college and Institution during the gap period in the year of 2015-2016 and not issued the any other scholarship and freeship during the gap period in the year of 2015-2016.
3. That, the deponent required the certificate of GAP for the further education purpose in the year of 2015-2016.

Hence this affidavit.

Nagpur

Date : _____

Deponent

VERIFICATION

Verified and signed at Nagpur on this 07th day of August _____, that the above contents of paras are true and correct to the best of my knowledge and belief. I shall be punishable of U/s 199 and 200 of I.P.C.

Deponent

I know the Deponent

Advocate

PROFORMA-8

(AFFIDAVIT ON 100 Rs. Stamp Paper)

BEFORE THE EXECUTIVE MAGISTRATE, NAGPUR

(Undertaking to be given by candidates who are unable to produce original certificates at the time of his / her admission)

UNDERTAKING

I, _____ have secured admission to _____ course in Priyadarshini college of Engineering, Nagpur for first year degree through the Centralized Admission Process / Institute on _____, I have not produced the following original documents at the time of my admission.

- 1) CET/AIEEE/GATE/AIMCET score card
- 2) All year/semester Diploma / Degree Mark sheet
- 3) 12th Mark sheet
- 4) 10th Mark sheet
- 5) Transfer / Leaving Certificate
- 6) Indian Nationality Certificate
- 7) Domicile Certificate
- 8) Provisional Passing / Diploma / Degree Certificate from concerned board / University
- 9) Eligibility Certificate from Nagpur University
- 10) Migration certificate from Board/University
- 11) Equivalence Certificate from MSBTE, Mumbai (for Diploma holder students)
- 12) Gap Certificate (on Stamp paper of Rs. 100/-)
- 13) Admission letter in original
- 14) In case of Reserved category copy of necessary caste certificate
- 15) Caste Validity certificate.
- 16) Non creamy layer certificate.

I hereby undertake that it will be my responsibility to submit the original documents as mentioned above on or before 31st August to the admission authorities. I am also aware of the fact that failure on my part to submit the original documents resulting into Financial or Academic loss or Cancellation of my admission without any notice / refund of fees as per provisions of the admission rules, in all such cases College authority / Government of Maharashtra / Directorate of Technical Education / R.T.M. Nagpur will not be held responsible for cancellation of my admission.

Date :

(Name of the candidate with signature)

(Name of the Father with signature)