



**Date:** 04/08/2022

## Minutes of Meeting

Minutes for the Meeting held on 04/08/2022 at 4:30 PM. Meeting held in conference Room  
Following Committee Members were present in the meeting: -

S. N.	Name of Faculty	Designation	Role
1	Dr. S. A. Dhale	Principal, PCE	Chairperson
2	Dr. G. M. Asutkar	Vice Principal, PCE	Co-Chair person
3	Dr. A. B. Jirapure	Assistant Professor ,ETC	Presiding Officer
4	Dr. N. S. Ambatkar	Assistant Professor ,ETC	Member
5	Dr. M. S. Girhepunje	Assistant Professor ,ME	Member
6	Mr. V. V. Panchabhai	Assistant Professor ,ETC	Member
7	Mrs. K. G. Lokhande	Assistant Professor ,Maths	Member
8	Mr. Punesh Tembhre	Assistant Professor ,CT	Member
9	Ms. S. G. Mungle	Assistant Professor ,EN	Member
10	Mr. V. Vairagade	Assistant Professor ,Civil	Member
11	Mr. S. P. Lokhande	Assistant Professor ,ME	Member
12	Mrs. Namrata Khade	Assistant Professor ,CSE	Member

At the outset Principal welcomed the members present and call the meeting in order

### **Item No. 1: Discussion on Aims and objectives of OBC Cell**

Dr. A. B. Jirapure welcomed the new members and presented the objectives of OBC Cell in front of all members. After discussion, it is agreed by all members and finalizes the objectives of OBC Cell without any changes.

### **Item No. 2: Charter of Duties and Responsibilities of OBC Committee**

After discussion, following Duties and Responsibilities of OBC Committee has been finalized

- 1) Maintain social relationship among the admitted students in the college and resolve issues, grievances, representations etc..
- 2) Ensure reservation norms in the admission of students.
- 3) Explore redressal mechanisms and provisions for remedial coaching, counseling etc.
- 4) Coordination of equal opportunity, welfare and other schemes including financial assistances from the government and UGC.
- 5) Any other works assigned by the University from time to time to promote higher education among OBC students and staff.
- 6) To ensure provisions for an environment where all such students feel safe and secure.
- 7) To provide prompt counseling for any emotional emergencies arising on account of any events at the campus.

Meeting ended with vote of thanks to the chair.

**Dr. S. A. Dhale**  
Principal

**Copy to:**

- All members for information and necessary action